



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
**UNITED STATES ARMY**  
**NORTH ATLANTIC TREATY ORGANIZATION**  
**APO AE 09705**

ACRM-MG

1 October 2003

**MEMORANDUM FOR SEE DISTRIBUTION**

**SUBJECT: Appointment of the Headquarters, United States Army, North Atlantic Treaty Organization (HQ, USANATO) Fiscal Year 2004 (FY04) Management Control Plan (MCP) Senior Management Council (SMC)**

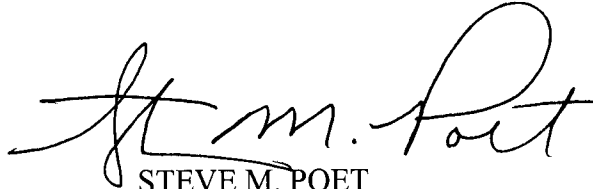
1. In accordance with the provisions of AR 11-2, Management Control, para 1-11, the responsibility of the SMC is to provide advice on management control matters, to include: assessment and monitoring of the command's entire MCP program, identification of management control weaknesses that merit reporting to higher headquarters, and identification of necessary corrective actions. The actions of the SMC are included in the command's Annual Statement of Assurance (ASA) forwarded to the Assistant Secretary of the Army (Financial Management and Comptroller) at the end of fiscal year 2004.
2. The SMC includes all senior functional officials of HQ, USANATO. The command's Management Control Administrator (MCA) will facilitate the SMC sessions and coordinate its actions.
3. The following positions are designated to have representatives appointed as members of HQ, USANATO SMC for the FY04:
  - a. Chief of Staff
  - b. Executive Officer
  - c. Command Sergeant Major
  - d. Deputy Chief of Staff, G1
  - e. Deputy Chief of Staff, G3
  - f. Deputy Chief of Staff, G4
  - g. Deputy Chief of Staff, G6
  - h. Deputy Chief of Staff, G8
  - i. Deputy Chief of Staff, Engineering
  - j. Command Chaplain
  - k. Command Management Control Administrator

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4. Point of contact is Mrs. Rikki Battersby, HQ, USANATO MCA at DSN 423-4937.

FOR THE COMMANDER:

A handwritten signature in black ink, appearing to read "St m. Poet". The signature is fluid and cursive, with the first name "St" and last name "Poet" clearly visible, and a middle initial "m." in between.

STEVE M. POET  
Colonel, GS  
Chief of Staff

DISTRIBUTION:

CHIEF OF STAFF

EXECUTIVE OFFICER

COMMAND SERGEANT MAJOR

DEPUTY CHIEF OF STAFF, G1

DEPUTY CHIEF OF STAFF, G3

DEPUTY CHIEF OF STAFF, G4

DEPUTY CHIEF OF STAFF, G6

DEPUTY CHIEF OF STAFF, G8

DEPUTY CHIEF OF STAFF, ENGINEERING

COMMAND CHAPLAIN

COMMAND MANAGEMENT CONTROL ADMINISTRATOR